



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING
MINUTES OF TUESDAY, OCTOBER 5, 2021
AT THE CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 8:35 a.m., Vice President Richard Uthe called the Buildings and Grounds Committee meeting to order and requested all present to stand and recite the Pledge of Allegiance. Mrs. Cuculich took a roll call of the committee board members present, and the following members answered aye (2): Mr. Richard Uthe, Mrs. Tara Robinson and no nays.

ALSO PRESENT:

Mr. Steve Stein, Mr. Trevor Moore, Mr. Dave Osborne, and Mrs. Cathy Cuculich.

VISTORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

ACCEPTANCE OF PRIOR COMMITTEE MEETING MINUTES:

Mr. Uthe asked for a motion to accept the prior Buildings and Grounds' Committee Meeting minutes of August 3, 2021. Mrs. Robinson made a motion to approve the minutes, and Mr. Uthe seconded the motion, and a roll call vote was taken and the following committee board members answered aye (2): Mr. Uthe, Mrs. Robinson and no nays.

FOR DISCUSSION:

Update on Storage Solution for Athletic Equipment at PHS:

Mr. Osborne reported to the Committee that he has filed the application for the cargo container for the high school with the Village of Peotone. The variance hearing is set for October 20th at 6:00 p.m. Mr. Osborne discussed with the committee members, along with Mr. Stein and Mr. Moore, a quote for a used container and delivery of the container. Mr. Osborne stated that the used container looked in good shape. The container is 20 foot, 8 foot wide and 9 foot high, and will be placed on a gravel pad at the Northeast corner of the high school. Mr. Stein ask if Mr. Osborne can please go and inspect the container before they deliver it to us. Mr. Osborne agreed that he would inspect anything we consider purchasing.

Update on Interior Tuck-Pointing at CSC:

Mr. Osborne reported to the Committee that that he has received some quotes from waterproofing companies. Mr. Osborne also reported that since the gutters and downspouts have been installed at CSC the area that we were concerned about being wet and now dry, and it seems that no water is getting in. Nonetheless, we will still need to have the tuck-pointing done. The committee discussed when it would be a good time to do the tuck-pointing and all agreed that it should be done with or after the CSC parking lot project so that the work done will last for many years.

Updated Timeline on PES Roof Repairs from Anthony Roofing:

Mr. Osborne reported that he will sign off on the contract with Anthony Roofing regarding TECTACARE. Andy will come out this month and will do the assessments at all of the buildings. The committee board members, Mr. Stein and Mr. Moore decided to wait for the assessment reports to come in from Andy Carr and then determine from the assessment what repairs will be needed at PES.

CSC Bathroom Floor Replacement:

Mr. Moore, Mrs. Osborne and Mr. Stein reported to the Committee that Steve, Dave and myself met with a sales representative, Eric Kumerow from Consolidated Flooring (Sourcewell vendor) Company to go over our flooring options for the junior high and CSC. Mr. Stein reported to the committee that for CSC, our best bet is to go with a vinyl planking similar to what is now in the adjacent room. Mr. Stein also reported to the Committee that the CSC asbestos abatement project is in the staff bathroom which also houses the server for the internet. So with that said, CSC will not have any internet service from December 17th through December 27th when the asbestos abatement project will be taking place. Committee board member Tara Robinson ask Mr. Stein to please send out an email to parents regarding the closure of CSC because of the asbestos abatement project and that there will be no internet service at CSC. Mr. Stein responded that I will send an email out to the parents. But he also added, that our phones can be taken with us when we relocate during this project. Mr. Osborne will put together a presentation together for the Board, which will likely be provided at the November 2021 meeting, at which point formal approval of the CSC, PES, and PJHS projects will be requested.

Purchase of Golf Cart/Other Utility Vehicle:

Mr. Osborne reported to the committee board members, Mr. Stein, Mr. Moore about purchasing a utility vehicle or golf cart which the maintenance department and athletic departments can share. Mr. Osborne had two Sourcewell quotes, one from John Deere for a gator and another Sourcewell quote from Kubota regarding a utility vehicle. Mr. Osborne stated to the Committee that he also received a quote from Rolling R Golf Cars for a golf cart. The Committee board members, Mr. Stein, Mr. Moore and Mr. Osborne discussed in length the pros and cons of purchasing a golf cart, utility vehicle or a gator for the maintenance department.

Bus Barn Bathroom:

The Committee board members discussed in length the need of a second bathroom at the bus barn. At this time, the bus barn has only one bathroom for the entire transportation staff. Mr. Osborne talked about the quotes he received for the installation of the second bathroom. The Committee discussed whose responsibility it is to install a second bathroom -is it Dralle who leases the bus barn to the District or is it the District's responsibility for installing a second bathroom. Mr. Stein responded that he will get in contact with Mr. Fester about this, and will report back to the Committee.

Discuss Major Facility Projects for Summer of 2022:

The Committee board members, Mr. Stein, Mr. Moore and Mr. Osborne discussed the facility projects that planned for the summer of 2022. The asbestos abatement at the junior high, the refinishing of the gym floors at the high school and the CSC asphalt driveway project.

Mr. Moore reported that he will be applying on behalf of the district for the FY22 maintenance project grant for \$50,000. It is a similar maintenance grant program that was utilized for to help pay for the CSC roof.

Review Capital Planning Tool:

Mr. Moore reviewed and discussed the advantage of the Capital planning tool, with the Committee, Mr. Stein and Mr. Osborne. This is the same tool that was developed in 2019 in preparation for referendum discussions. Mr. Moore reported that this tool can be helpful to buildings and grounds committee to help visual projects for the year, whether or not to defer projects or projects that are up for discussion. It will be a working document that can help through the years whether or not staff leave or change positions.

OTHER:


Mr. Stein reported to the Committee that Kelly LaMore, manager Peotone Park District – contacted him regarding lighting for the District. She told him about a company - Project Green Environmental, who will be changing out the lights to LEDs at the Park District. Mr. Stein told the Committee that he told Kelly that seems too good to be true. Project Green receives multi rebates from ComEd for companies who would like to switch out their lighting for LEDs. Mr. Stein contacted Project Green Environmental to come out and provide quotes which were shared with the committee. The quotes were for the

Mr. Moore reported to the Committee that there has been another delay on the order of the new maintenance trucks. The fleet management company stated they will probably not be delivered until mid-December.

Mr. Osborne reported that he will be getting quotes for the salt and snow removal at PIC. Having someone take care of PIC for salt and snow removal would be a tremendous help to the maintenance department because they would not have to transport snow removal equipment by trailer each snowfall. As soon as he receives the quotes he will share them with the Committee, Mr. Stein and Mr. Moore.

ADJOURNMENT:

At 10:00 a.m., Mr. Uthe asked for a motion to adjourn the Buildings and Grounds Committee meeting. Mrs. Robinson made a motion and Mr. Uthe seconded the motion, and on a voice call vote, the following committee members answered aye (2): Mrs. Robinson and Mr. Uthe and no nays.



Richard Uthe, Vice President



Cathy Cuculich, Reporter